

**BOARD OF TRUSTEES
PIERCE COUNTY LIBRARY SYSTEM
MEETING MINUTES – FEBRUARY 9, 2022**



CALL TO ORDER

Chair Jamilyn Penn called to order the regular meeting of the Pierce County Rural Library District Board of Trustees at 3:35 pm. Board members present were Pat Jenkins, Neesha Patel and Pam Duncan. Abby Sloan joined at 3:49 pm. Trustee Duncan joined the meeting at 4:10 pm. The meeting was conducted virtually due to the Safe Start Washington Reopening Plan to slow the transmission of the coronavirus.

PUBLIC COMMENT

John Ufford, Steilacoom resident and President, Board of Directors, Friends of Steilacoom Library submitted a comment regarding reopening meeting rooms, and Friends of the Library book sales.

CONSENT AGENDA

1. Approval of Minutes of January 12, 2022, Regular Meeting
2. Approval of January 2022 Payroll, Benefits and Vouchers

Trustee Patel moved for approval of the consent agenda. Trustee Sloan seconded the motion and it was passed.

BOARD MEMBER REPORTS

There were no Board Member Reports.

ROUTINE REPORTS

Fundraising Performance Report – Foundation Director Dean Carrell reported the Foundation has raised \$37,638 toward the 2022 overall goal of \$453,000 and \$12,287 toward their annual fundraising goal of \$365,000.

December Financial Report – Finance and Business Director Clifford Jo provided an overview of the financial reports.

Customer Experience Services Report – Customer Experience Deputy Director Connie Behe praised her staff for providing support to Library customers and treating them with dignity and respect.

UNFINISHED BUSINESS

Executive Director Recruitment Update – Staff Experience Director Cheree Green reported 14 applications were received and 12 applicants met the qualifications of the position. The search committee has moved 7 semifinalists forward for interviews, with a goal of advancing 2-4 candidates for final interviews being held on March 7 and 8.

NEW BUSINESS

Trustee Reappointment – Pat Jenkins

Trustee Jenkins expressed interest in serving a second term. Chair Penn noted Trustee Jenkins has been instrumental in providing guidance to other trustees and strongly supported his reappointment. These sentiments were echoed by the Board.

Executive Director thanked Jenkins for his commitment, time, energy and investment in the Library through his service.

Trustee Jenkins said he is looking forward to continuing working with the trustees and the Library.

2022 Foundation/Library Agreement and Addendum

Trustee Patel moved to authorize Georgia Lomax to sign the Foundation Addendum as presented.

Trustee Jenkins seconded the motion. Motion carried.

Cash Free Services

Discussion ensued regarding whether the Library should permanently extend the COVID temporary elimination of fines and fees. The Board asked the Library to move ahead with an implementation plan that includes processes to ensure good stewardship and return of materials without the use of financial penalties. Trustees overwhelmingly agreed this action would benefit the community and ensure equitable access to library materials and aligned with the Library's guiding principles.

Director Lomax thanked the trustees, noting the Library would keep the Board informed.

EXECUTIVE SESSION

At 4:36 pm, Trustee Sloan moved to recess to Executive Session, per RCW 42.30.110, to discuss collective bargaining matters for approximately 15 minutes. Trustee Patel seconded the motion. Motion carried. The session ended at 4:45 pm.

ADJOURNMENT

The meeting was adjourned at 4: 46 pm on motion by Trustee Jenkins seconded by Trustee Sloan.

Georgia Lomax, Secretary

Jamilyn Penn, Chair